

## Financial Aid Administrator Web Based Training Opportunities December 2018

*This Information has been compiled  
by the California Association of  
Student Financial Aid Administrators  
(CASEAA)*

Title	Description	Provided By	Date	Time - PST	Registration Link
Understanding taxes – The basics and beyond	Tax reform, approved about a year ago, will impact a lot of tax filers and, as a result, will mean some changes for financial aid professionals. This webinar provide important information and guidance about what financial aid professionals should know when looking at tax returns and tax transcripts, such as understanding who should file returns, the various tax filing statuses, and other important guidelines about earned and unearned income. Educational tax benefits also will be discussed.	Mapping Your Future	12/5/18	8:00 AM	<a href="http://attendee.gotowebinar.com/register/4487370130861460227">attendee.gotowebinar.com/register/4487370130861460227</a>
Public Service Loan Forgiveness	Join us as we provide an overview of the Public Service Loan Forgiveness program. As the sole servicer for Public Service Loan Forgiveness, we will review the eligibility requirements, the application process, borrower experience, and resources for our school partners.	FedLoan Servicing (PHEAA)	12/6/18	11:00 AM	<a href="https://myfedloan.org/financial-aid-officers/training/">https://myfedloan.org/financial-aid-officers/training/</a>
Understanding taxes – The basics and beyond	Tax reform, approved about a year ago, will impact a lot of tax filers and, as a result, will mean some changes for financial aid professionals. This webinar provide important information and guidance about what financial aid professionals should know when looking at tax returns and tax transcripts, such as understanding who should file returns, the various tax filing statuses, and other important guidelines about earned and unearned income. Educational tax benefits also will be discussed.	Mapping Your Future	12/11/18	11:00 AM	<a href="http://attendee.gotowebinar.com/register/4487370130861460227">attendee.gotowebinar.com/register/4487370130861460227</a>
When Staff Hit a Stumbling Block: Coaching the Underperforming Employee	One of the more difficult conversations to have in the workplace is with an underperforming employee. When staff hit a stumbling block and work below expectations, it can take away from other managerial responsibilities. It's important that everyone on the team recognizes and strives to do their very best. When all staff are working in tandem, they are more effective and happier in their roles. This webinar will help you coach underperforming employees. We'll share how to work with staff to help them enhance their performance through identifying areas for improvement, setting goals, and following through.	GLHEC	12/11/18	12:00 PM	<a href="https://schools.mygreatlakes.org/web/FAP/training/findAvailableEvents?selected=training&amp;navMenuItemSelected=hoz.findEvent">https://schools.mygreatlakes.org/web/FAP/training/findAvailableEvents?selected=training&amp;navMenuItemSelected=hoz.findEvent</a>

Time Management: Making the Most with the Hours You Have	Most of us have more work to do than there are hours in a day—and we try to manage time efficiently so that we can be productive. However, when you're understaffed, have tight deadlines, conflicting demands, and a never-ending list of tasks to complete, managing time can be challenging. Join us as we walk through valuable strategies for managing your day such as chunking, blocking, and the Eisenhower Principle to learn how to make the most with the hours you have.	GLHEC	12/12/18	9:00 AM	<a href="https://schools.mygreatlakes.org/web/FAP/training/findAvailableEvents?selected=training&amp;navMenuItemSelected=hoz.findEvent">https://schools.mygreatlakes.org/web/FAP/training/findAvailableEvents?selected=training&amp;navMenuItemSelected=hoz.findEvent</a>
Five Ways Student Loans Impact Credit	When your students borrow federal loans, do they understand the impact it will have on their credit profiles? Unfortunately, many students don't—but they should. Actions taken on their loans during repayment will determine whether they'll have a favorable or unfavorable credit history. Making good decisions can result in them being able to get job, car, or home but poor ones can diminish their options. Join us as we have identified the five ways student loans impact credit and what borrowers can do to make to turn their debt into a major asset in building a good credit report.	GLHEC	12/12/18	12:00 PM	<a href="https://schools.mygreatlakes.org/web/FAP/training/findAvailableEvents?selected=training&amp;navMenuItemSelected=hoz.findEvent">https://schools.mygreatlakes.org/web/FAP/training/findAvailableEvents?selected=training&amp;navMenuItemSelected=hoz.findEvent</a>