

WASFAA, Executive Council Meeting Minutes, November 16-17, 2006
Hyatt Regency Orange County, Anaheim, C

Thursday, November 16, 2006 - Harbor Room – North Tower CA

Present: Tami Sato, Tracy Reisinger, Steve Herndon, Pat Peppin, Peter Miller, Laura Hughes, Teri Gravenmier, Terri Eckel, Louise Jones, Sheri Dewey, Christina Twelves, Tracey Lehman, Carla Idohl-Corwin, Jana Narcia, Sun Ow, Vicki Shipley, Wendy Olson, Kathy Campbell, Sandra Guidry, Leonard Walker, Bert Logan, Catherine King-Todd, Jannine Oyama, Kay Soltis, David Tolman, Don Black, Judy Saling, Renee Davis, Onita Clark, Cheryl Kibarian, Dwight Berreth

Not Present: Marianna Deeken, Luhui Whitebear, Cathy Bio, Lana Walter, Doug Severs, Colleen Macdonald, Francie Campbell, Mike Johnson

Motions that occurred by E-mail between the June and November meetings

MOTION: Peter Miller moved to approve the letter to My Rich Uncle. Jannine Oyama seconded the motion. Motion carried.

MOTION: Peter Miller moved to approve the letter from the Federal Issues Committee in response to the Interim ACG/SMART regulations. Tracy Reisinger seconded the motion. Motion carried.

MOTION: Teri Gravenmier moved to not allow sponsorship or exhibiting from My Rich Uncle for the 2006/2007 conference and any future events. Tracy Reisinger seconded the motion. After some discussion, it was decided that funds previously committed would not be returned to My Rich Uncle and further invitations would not be extended. Motion carried.

MOTION: Teri Gravenmier moved to respond to some issues brought forth from the Federal Issues Committee on the GP PLUS NPRM. Tracy Reisinger seconded the motion. There were not enough yea votes. Motion did not carry.

The Fiscal Planning Committee approved to reinvest Treasury Bills that would have matured.

Call to Order of the Executive Council Meeting (Tami Sato)

President Tami Sato called the meeting to order at 1:13 p.m. She related to the members of the council who would be unable to attend this meeting. Cards were passed around for council members to sign for Luhui and Jim White. Tami explained the cookies and cards with quotes from the “Be My Guest” book that she gave everyone. She also introduced the new members to the council: Onita Clark, Cheryl Kibarian and Dwight Berreth. We reviewed the agenda and Tami noted the working lunch and an earlier than usual adjournment time because four council members needed to catch a flight to the NASFAA Board of Directors meeting.

Review and Approval of Minutes (Laura Hughes)

The minutes from the June 29-30 executive council meeting were reviewed. Steve, Tami, Louise and Vicki had previously sent input.

MOTION: Don Black moved to approve the minutes as amended. Christina Twelves seconded the motion. After some discussion, the motion carried.

Review of the June To Do List

Laura Hughes reported on the To Do List from the previous meeting. After review of the list the following objects were determined to still be in progress:

1. Committee Chairs need to resend committee goals linked to WASFAA goals to Steve.
2. Electronic Services needs to add the committee/officer goal and relationship to the strategic plan goal items to the meeting report template as provided by Steve.
3. Terri Eckel will look up and research the NASFAA award requirements.
4. Vicki Shipley will submit a proposal to change committee's name from Federal Relations to Federal Issues.
5. Dwight will check the Bylaws on page 27 for flow, follow up on outstanding issues, update the appendix, and work with Don Black to add a section on the Associate Member Representative-at-Large to the manual.
6. Sandi Guidry will write a newsletter article regarding MLI. Scholarship winners should also write an article for the newsletter.
7. Committee Chairs will notify Catherine if they have extended an invitation to a volunteer to their committee without going through the volunteer form process.
8. Jannine needs to provide Catherine with an invoice for the volunteer brochure
9. State presidents will work with Wendy to advertise for volunteering in conference programs and state newsletters.
10. Peter and Dwight will work together to add a policies and procedures item regarding the rotation of states for sites of the WASFAA annual conference.

Treasurer's Report (Peter Miller)

Peter Miller, Treasurer, provided us with a copy of the current and next year's budget. The committee reviewed the changes.

MOTION: Pat Peppin moved to approve the June and November budget changes. Steve Herndon seconded the motion. After some discussion on the administrative cost of the executive council meetings, the motion carried.

Peter presented the 2007 Proposed Budget developed by the Fiscal Planning Committee for approval. Requests for budget increases need to be submitted to Lana before the next meeting.

The following changes were submitted and for review and discussion:

1. Catherine submitted a budget increase for the 2007 JRSMLI in Hawaii from \$20,250 to \$27,000. (The expectation is that SDBSI and JRSMLI will produce a positive income stream.)
2. President's budget to be raised from \$5000 to \$6500.
3. Reduce the Restoration Asset Reserve from \$29,700 to \$21,450.

MOTION: Don Black moved to approve the adjustments. Carla Idohl-Corwin seconded the motion. Motion carried.

Peter presented the 2007 Proposed Budget for approval.

MOTION: Tracey Lehman moved to approve the Proposed 2007 Budget. Tracy Reisinger seconded the motion. Motion carried.

Fiscal Planning Committee (Peter Miller for Lana Walter)

Lana Walters was unable to attend the council meeting. The WASFAA Investment Policy was previously approved which included the possibility of hiring an investment company.

The Executive Council discussed the need to hire an investment company at this time since Peter has the time and ability to monitor our funds. The consensus was that we could postpone this expenditure to when we have a Treasurer who would want to have assistance.

MOTION: Sheri Dewey moved to wait to hire an investment company until it was needed to assist the treasurer. Peter Miller seconded the motion. Motion carried.

Recommendation for council approval regarding the Vanguard Accounts:

1. Sell the "Van 2" account and reinvest the money in a CD at a higher rate
2. Change the "Van 1" account to dividend earnings (withdrawal) rather than reinvesting to buy more shares.

MOTION: Sheri Dewey moved to make the above adjustments to the Vanguard accounts. Tracy Reisinger seconded the motion. In discussion we requested an update from Peter of the impact of these changes at the next meeting. Motion carried.

Materials on insurance policies have been received by the previous Fiscal Planning chairs and an insurance policy for meetings and conferences needs to be in place by the next meeting.

Frequent Flier Miles: Tami authorized the use of 55,000 airline mileage points to provide two \$250 discounts and one full ticket for council members and scholarship recipient travel expenses. Verbiage needs to be added to Policies and Procedures on the usage of the WASFAA airline mileage points and credit card points.

WASFAA Registrar: A discussion occurred regarding the need for a chair that would be responsible for registration for all WASFAA events. One suggestion was to add this duty to the Membership Chair. Training, Electronic Services and Membership will need to research the logistics and exact duties. The discussion was tabled until the next meeting.

Meeting was recessed at 3:00 p.m.

Meeting resumed at 3:21 p.m.

Strategic Planning Committee (Steve Herndon)

Steve Herndon reported that this year's focus would be to continue implementing the WASFAA 5-Year Strategic Plan. The committee goals include the following:

1. Reviewing the results of the preliminary 2005-06 Measures Tracking Tool with the 2006-07 Council and Committee Chairs at the annual Transition Meeting.

2. Continuing to monitor the WASFAA mission, core values, and goals for the 5-Year Strategic Plan for the period 2005-2010
3. Continuing to monitor the strategies, action plans, and assessment measures developed for each Strategic Plan goal.
4. Ensuring the committee/officer goals for the 2006-07 year link with the Strategic Plan goals
5. Communicating progress on the 5-year Strategic plan to membership through the WASFAA listserv and/or newsletter
6. Assist the Fiscal Planning Committee in identifying an Investment Manager and finalizing the Investment Policy for incorporation into the 5-year Strategic Plan

Tami and Steve have shared the WASFAA Strategic Plan with various groups and assisted CASFAA in the development of its strategic plan.

Determining the number of participants at each event created some discussion on the validity of the numbers being reported. It was suggested that Electronic Services, Fund Development, the Treasurer, the chairs and co-chairs work together to develop a consistent procedure to better track the actual number of participants.

Steve reminded us that we are using our Strategic Plan and it is a working document. It's not just sitting on the shelf. It was a lot of work and the work needs to continue or the plan will disappear. Steve added that the committee would be focusing on a training manual and a standardized evaluation form.

Awards and Scholarships Committee (Jannine Oyama for Cathy Bio)

Cathy Bio was unable to attend this meeting. There were 27 applications received for the JRSMLI scholarship. Cathy wanted to thank the State Presidents for monitoring the scholarship selections. There were significant improvements in meeting the deadline dates set.

The Awards and Scholarship Committee also wanted to relay special thanks to Peter Miller for his assistance with developing and providing the JRSMLI Certificates for attendees and faculty members.

A list of scholarship recipients will be kept on the website. We discussed whether the committee should consider having a scholarship for the FSA conferences but it was decided that scholarship funds should be used to support WASFAA training events.

2007 Sister Dale Brown Summer Institute (David Tolman and Dwight Berreth)

David Tolman attended this meeting with Dwight Berreth replacing Jacquie Brathwaite as Co-Chair of the 2007 SDBSI in Boise, ID. The Federal Student Handbook will be used again as the basis for instruction due to positive feedback from the evaluations. Housing will be on campus in the newer Keiser and Taylor halls of Boise State University. Costs are expected to be below \$500 per person and the capacity is set at 140 attendees.

Training Committee (Bert Logan)

Bert Logan reported that the Training Committee provided the WASFAA/NASFAA Fall Training at 11 sites. There were 305 participants. Nelnet partnered with this training by providing more tax training at some sites by Jim Briggs the day prior to our training. Good

news is that the Veterans' Administration picked up the costs for the training provided earlier in the year. The committee is working on increasing the number of trainers. A sub-committee has been established to start work on a Training Manual. Tami asked about a check-list for hosting institutions and Bert stated that there was such a document provided.

2007 Annual Conference Committee (Kay Soltis and Sun Ow)

Kay and Sun reported that some of the Conference Committee had just met on plans for the 2007 Annual Conference. The theme is "Exceeding Expectations" and Ron Noborikawa is working on the logo and program design. They presented a tentative schedule with 8 breakout sessions for each 5 concurrent sessions. They are working with hotel staff because the contract provides space for only 300 in the banquet room layout for meals and 65 exhibitor spaces. The space will be tight at the Hyatt to be able to house our conference.

State Presidents were asked to bring an item representing their state to be used in a raffle. We would like them to make a short presentation about their state. The conference bag will be an ergonomic backpack.

Discussion regarding whether a lunch meal should be provided on the first day of the conference was tabled until tomorrow. There was discussion on the conference registration fee but additional information was requested to support a decision tomorrow.

It was decided that the Disney passes and dollars would only be available for limited time slots and distributed at a separate area from the Registration Desk. WASFAA will be reimbursed for unused Disney passes and dollars. Passes are good for only that Sunday.

Electronic Services (Peter Miller)

Peter reported there have been some recent upgrades to ATAC. Doug Severs has been included on the e-mail exchanges because he will serve as Electronic Services chair for 2007/2008.

New council members, Onita, Dwight and Cheryl have been added to the EC list-serve. Kay, Sandi, and Carla have had their e-mails fixed and are now receiving all messages.

Executive Council meeting was recessed at 4:51 p.m.

MOTION: Tracy Reisinger moved to go into Executive Session. Tracey Lehman seconded the motion. Motion carried.

Executive Session

Steve called the executive session to order at 5:00 p.m. Nominations for elected officials for 2007/2008 that would appear on the ballots were reviewed. The following nominations were selected and would be presented to the executive council for approval:

President-Elect:	Paige Hurley Pat Peppin	Vice-President:	Frank Green Sandi Guidry
Secretary:	Tracey Lehman Carla Idohl-Corwin	Ethnic Diversity:	Edgardo Cornejo Tamara Hornbuckle

MOTION: Tracy Reisinger moved to accept the nominations as discussed. Louise Jones seconded the motion. Motion carried.

MOTION: Don Black moved to adjourn the Executive Session. Carla Idohl-Corwin seconded the motion. Motion carried.

Meeting adjourned at 5:25 p.m.

WASFAA, Executive Council Meeting, November 16-17, 2006

Friday, November 17, 2006 - Harbor Room – North Tower

Present: Tami Sato, Tracy Reisinger, Steve Herndon, Pat Peppin, Peter Miller, Laura Hughes, Teri Gravenmier, Terri Eckel, Louise Jones, Sheri Dewey, Christina Twelves, Tracey Lehman, Carla Idohl-Corwin, Jana Narcia, Sun Ow, Vicki Shipley, Wendy Olson, Kathy Campbell, Sandra Guidry, Leonard Walker, Bert Logan, Catherine King-Todd, Jannine Oyama, Kay Soltis, David Tolman, Don Black, Judy Saling, Renee Davis, Onita Clark, Cheryl Kibarian, Dwight Berreth

Not Present: Marianna Deeken, Luhui Whitebear, Cathy Bio, Lana Walter, Doug Severs, Colleen Macdonald, Francie Campbell, Mike Johnson

President Tami Sato called the meeting to order at 7:50 a.m.

Nominations and Elections (Steve Herndon)

Steve presented the slate of candidates for the ballot that was approved in by the Nominations and Elections Committee in executive session yesterday. If approved by council, Steve will request that all candidates submit a bio, candidate's statement and electronic photo to be used in the message to WASFAA voting members.

MOTION: Louise Jones moved to approve the ballot. Terri Eckel seconded the motion. Motion carried.

Federal Relations (Vicki Shipley)

Vicki reported that the Democrats brought an end to the 12-year control by the Republicans. There is a "Dream Team" of democrats on the Senate Education Committee and they will be looking to see how the maximum Pell grant can be increased after five years of no increases. Due to the PAYGO (pay as you go) budget rules, any increases in spending must be paid for – either from offsets from other programs or form an increase in revenue from taxes.

Congress will have a very short lame duck session. As expected, another Continuing Resolution (CR) was passed until December 8th since Congress has yet to pass all of the FFY 07 appropriation bills. The HERA final regulations were published on 11/1/06 and ED is now getting ready to start negotiated rulemaking. The loan team has their first meeting the week of December 15 and they will also have an ACG and SMART grant team

The Federal Relations committee will continue to keep membership updated with timely listserv messages.

Fund Development (Judy Saling)

Judy reported that Brook Mitts was unable to continue her service as co-chair. Onita Clark has graciously stepped in to fill the co-chair position and will provide assistance as needed.

Tami acknowledged all the new members of Executive Council and requested council approval of these new appointments.

MOTION: Tracey Lehman moved to approve Dwight Berreth for SDBSI Co-Chair and Policies and Procedures Chair, Onita Clark for Fund Development Co-Chair, and Cheryl Kibarian for Research Co-Chair. Steve Herndon seconded the motion. Motion carried.

Judy resumed the Fund Development report to state that Fund Development is working with the Hyatt staff but is concerned with space allotment for the exhibitor area. They are also working with Peter to update the sponsor information and form on the website.

Steve acknowledged the good work and success of the Fund Development Committee and the council responded with a round of applause.

Graduate/Professional Committee

No report at meeting.

Historical Archives (Renee Davis)

Renee reported that the storage unit rent would be paid in January 2007 in the amount of \$682.05. Kate Bligh has offered to continue as a committee member and manage the storage unit.

Renee requested that council members who did not provide their report electronically to send their report to her so she can add them to the archives.

Tami believes a list of past award recipients would be nice to provide in the program for the conference. This list would also assist us in making nominations for WASFAA awards at the next council meeting.

Membership (Wendy Olson)

Wendy Olson presented the WASFAA Brochure which informs individuals of the history, general information, training events supported and the benefits of WASFAA. She reported the current total membership number as 1110 and the number of institutions with current membership as 375 as of November 2006.

Newsletter (Kathy Campbell)

Mike Johnson, Co-Chair was unable to attend. Kathy reported that the decision was made to provide the WASFAA Newsletter in both paper and electronic formats (2 and 2). The paper issue should be mailed to members soon. The deadline date for the next issue of the WASFAA Newsletter is December 15th. This issue will be electronic. The last issue will be in paper format and be included in the annual conference packet. There will be a separate mailing to recent past-members to help recruit new members.

Policies and Procedures (Dwight Berreth)

Dwight replaced Jaquie Brathwaite and was able to discuss the status of the Policies and Procedures manual before she left. He summarized potential changes. These changes include verbiage for frequent flier miles, credit card limits, and changing the name of the Federal Relations committee to Federal Issues.

The 2003 version of P&P is the most current version. There is a long list of changes that have not been incorporated into the document.

WASFAA should consider having a policy added regarding the right to exclude organizations from participating in WASFAA events or sponsorship. Tami stated that CASFAA's general counsel did not feel this is necessary but because of threats of litigation to other regional organizations she feels it would be better to have the policy in our manual.

The Research Committee and Associate Member Representative-at-Large needs to be added to the Policies and Procedures Manual.

Research Committee (Cheryl Kibarian)

Tami stated that a Research Co-Chair was appointed due to the additional responsibilities that Doug Severs has as a NASFAA Commissioner. Cheryl reported that the Research Committee has been collaborating with the Training Committee to determine training needs, establish a standard evaluation form and maybe assist with the training manual. They have sent list serve messages to membership regarding the availability of WASFAA Research Grants. One of their goals is to provide in each newsletter a research corner article. The committee is also collaborating with the NASFAA Research Committee. Surveys are available for anyone who needs one or has an idea of a survey that will be helpful to membership.

Jerry R Sims Management & Leadership Institute (Sandra Guidry and Don Black)

Sandi Guidry reported that the JRSMLI in Coeur d'Alene, Idaho was a great success. There were a record 37 participants with 36 on-site and 1 commuter attendee. Approximately 13 of the attendees became new WASFAA members as a result of attending JRSMLI.

They are still waiting on a final bill from the Resort and hope to have it so it may be paid in this fiscal year. An on-line evaluation will be sent to attendees. The institute received some national recognition from individuals in New York.

Presidents' Group Report

Sheri Dewey reported that the Presidents' Grid was reviewed and updated. The presidents shared and discussed the need to get insurance for events. Washington and California are currently covered. They also discussed their contracts and usage of the ATAC web support system. The states are paying ATAC agreement fees ranging from \$25 to \$225 per year. The group is encouraging each state's president-elect to attend the NASFAA Leadership Conference in D.C.

2007 Annual Conference Committee (Kay Soltis and Sun Ow)

Kay and Sun resumed their report on the 2007 Conference and provided additional data for the discussion on the estimated cost of the conference and the amount of the 2007 registration fee and discussion ensued. There was a long discussion on at what level the conference should be subsidized by WASFAA and if the conference should provide a certain amount of positive income flow or profit to the organization. The suggested conference fee was \$285 with a \$40 membership fee for a total of \$325. The one-day fee was proposed at \$200 with the option of CEU credits.

MOTION: Sheri Dewey moved to approve a \$285 2007 conference fee. Christina Twelves seconded the motion. There was a discussion on capping the number of participants due to hotel space limitations. After the discussion, motion carried.

Site Selection Committee (Leonard Walker)

Leonard reported the location of the meeting sites for next year's EC meetings. They are as follows:

March 22-23, 2007	The Resort	Coeur d'Alene, ID (Transition Meeting)
June 14-15, 2007	Mission Palms	Tempe, AZ
November 8-9, 2007	Doubletree Mission Valley	San Diego, CA
February ??, 2008	The Westin Hotel	Seattle, WA

The Westin has not been cooperative in providing dates for the February meeting and Leonard is pursuing this information because it is important for planning purposes and the coordination with other events. The next EC meeting is at The Benson Hotel in Portland, OR. Leonard will travel to Hawaii in January to review sites for the WASFAA annual conference in 2011.

Bylaws (Steve Herndon)

Steve reported that after review of the minutes from the June meeting, there were no actions to the bylaws required at this time.

Tami read the draft proposal for the P&P Manual regarding the rotation of the annual conference between the eight states. This issue is not addressed in the Bylaws but action was taken by council on this topic.

MOTION: Tracy Reisinger moved to accept the proposal to rotate the annual conference site through the 8 WASFAA states. Teri Gravenmier seconded the motion. Motion carried.

Volunteer Development (Catherine King-Todd)

Catherine King-Todd reported that it has been a challenge working with the committee chairs in getting volunteers or determining who has already been placed. Four committees still need to submit information to Catherine. Additional volunteer requests need to be submitted to Catherine no later than Wednesday, November 22, 2006 so non-selected volunteers may be contacted as soon as possible.

Catherine would like the volunteer form connected to the conference registration form. Volunteer Development is also working on expanding information on the website so a better understanding of the time commitment can be assessed when people are deciding to volunteer. We will need volunteers for moderators at the conference.

The Research Committee survey resulted in a positive response to the mentor program. The Volunteer Development Committee will move forward with this initiative.

Past-President Report (Steve Herndon)

Steve Herndon reported he has been working with the Nominations and Elections committee members to solicit nominations for the various elected positions. He attended IASFAA conference and mentioned their collaboration with Florida in bringing Karen Fooks as a

presenter. He has been very busy with commitments, including working with the WASFAA Strategic Planning Committee, the CASFAA Strategic Planning Committee and the NASFAA Audit and Finance Committee.

President-Elect Report (Tracy Reisinger)

Tracy reported that she has filled all her committee chair positions for 2007/2008 and that all sites and dates for her council meetings have been confirmed. She is currently working on finding a new institutional employment that would enable her to maintain her position on council and take the WASFAA presidency next year.

Vice-President Report (Pat Peppin)

Pat requested that the state presidents provide her with a list of the president-elects from each state so that she could ask them for the dates of all their activities and events. She has continued to review the bank and credit card statements and everything looks good.

President Report (Tami Sato)

Tami reported she attended the RMASFAA conference through the NASFAA interregional exchange program and provided ideas from this event to the WASFAA Conference Committee. WASFAA continues to hold successful events such as the Mini-Summer institute in Alaska and the collaboration with Nelnet at some of the fall training sites.

A WASFAA brochure has been produced to accompany our volunteer brochure and WASFAA magnet. The President's Highlights have continued to make monthly connections with WASFAA members.

Tami reported she has attended the state conferences in Alaska, Arizona, Washington, and Nevada and provided a WASFAA update on progress and recent activities connected with the WASFAA strategic plan.

Ethnic Diversity Representative-at-Large Report

No report at meeting.

Segmental Representative-at-Large (Jana Narcia)

Jana reported she participated in the AASFAA Fall Conference. She takes advantage of all opportunities to network, share knowledge and encourage individuals to participate in WASFAA. She will be traveling to Alaska for the National Indian Education conference.

Jana provided council members with a quiz to test our knowledge of tribal issues. After she provided us with time to answer the questions, Jana reviewed the quiz with us and provided the correct answers.

Associate Representative-at-Large (Don Black)

Don did not have an official report but reported that he has been working with Dwight on the responsibilities of this position to be added to the Policies and Procedures manual.

Meeting recessed at 10:40 a.m.

Meeting resumed at 11:05 a.m.

Alaska Report (Teri Gravenmier)

Teri reported that planning is underway to have College Goal Sunday at 17 school locations. The ALASFAA Conference was very successful. Mary Wolford from Alaska Pacific was the recipient of the JRSMLI scholarship. Teri attended the NAFAA conference as part of the state conference exchange.

Arizona Report (Terri Eckel)

Terri reported Arizona may be holding its last spring conference this year and go to just one conference annually. Arizona's College Goal Sunday will be at 30 locations on February 11. Jannine Oyama will attend the spring conference as part of the state conference exchange. The State of Arizona recently had Postsecondary Education Grant (PEG) appropriated to assist students.

California Report (Louise Jones)

Louise reported that CASFAA held its transition meeting in November. The annual conference is scheduled for December. CASFAA thanked Steve Herndon for allowing them to piggy back on his experience in getting a strategic plan implemented.

Louise reported she attended the IASFAA Conference as part of the state conference exchange. She will be hosting Terri Eckel from Arizona in December.

Idaho Report (Sheri Dewey)

Sheri reported that the IASFAA Conference was in Coeur d'Alene in early October. She hosted Louise as part of the state conference exchange. Steve also attended to provide the WASFAA update for Tami who had a schedule conflict. Dwight and David worked hard on updating the IASFAA policies and procedures manual. The "new" website is under construction.

Meeting recessed for lunch at 11:36 a.m.

Meeting resumed at 11:55 a.m.

Nevada Report (Christina Twelves)

Christina Twelves reported that the NAFAA Conference was held in early November. Christina attended the ALASFAA Conference and hosted Teri Gravenmier as part of the state conference exchange. All NAFAA training is held at Truckee Meadows because of its central location for most members. Nevada is anticipating incorporation and will secure insurance after the completion of this process.

Christina suggested adding state grant aid levels to the state president's grid.

Oregon Report (Tracey Lehman)

Tracey reported that she attended the WAFSA Conference and will be hosting Carla, from Washington, at the OASFAA conference in January as part of the state conference exchange. Elections for new officers will be in December. Insurance should be secured by December. Oregon's first College Goal Sunday is schedule for January 20.

Pacific Islands Report (Jannine Oyama)

Jannine reported that everyone survived the earthquake, rainfall and mudslides. PACFAA has hosted three High School Counselor Workshops and had 215 participants. College Goal Sunday is scheduled for January 28 and February 9 with 156 volunteers to help. To date, there have been 44 Financial Aid Nights scheduled between November and February.

Washington Report (Carla Idohl-Corwin)

Carla reported that she hosted Tracey Lehman from Oregon at the WFAA Conference and will be attending the OASFAA Conference in January as part of the state conference exchange. WFAA has completed three community service projects in three different regions of the state. College Goal Sunday is scheduled for January 28 at 7 sites.

Other Discussion

Peter initiated a discussion on extending the treasurer's term. He suggested changing it from a two-year extension to a one-year extension for repeat officers. This would require a bylaw change and approval by membership. A vote was taken for a sense of the council and resulted in 12 not in favor and 6 in favor. Discussion was concluded.

Tracy Reisinger proposed a change in duties. She suggested changing the Bylaw chair duty of the Past-President and assigned them to the President-Elect. This would require a change in bylaws and the policies and procedures manual.

MOTION: Peter Miller moved to make a change to the bylaws making the President-Elect the Chair of the Bylaws Committee instead of the Past-President. Tracy Reisinger seconded the motion. Motion carried.

Change to by-laws will be provided to membership on the ballot for approval.

The tentative conference agenda should be on the WASFAA website by December 15th.

Wendy Olson acknowledged the Presidents' Group for how active and collaborative they have been. She also appreciates the strong voice they bring to the council meetings.

Tami thanked the all the officers and committee chairs for their hard work.

MOTION: Tracey Lehman moved for adjournment. Pat Peppin seconded the motion. Motion carried.

Meeting was adjourned at 12:42 p.m.