

2005 Annual Conference Report Year-End Report, April 6, 2005
Tracy Reisinger, Conference Chair

The Annual conference being less than two weeks away, final information is not known yet. Here is the information we know so far:

The Conference is being held at the Portland Lloyd Center Double Tree Hotel. The overflow hotel, since the Double Tree has sold out, is the Benson Hotel in downtown Portland.

Our goals for the year were to have a successful conference with an attendance goal of 425. We budgeted for 425 registered attendees. As of April 6th, we had 568 registered, with 41 vendor-only (not registered) and 8 invited guests/speakers, for a total of 617. Of the 568 registered, there were 28 one-day, and 162 first-time attendees.

Our Keynote Speaker will be Dr. Bertice Berry. Other invited guests include Jeff Baker from the US Department of Education and Dallas Martin from NASFAA.

There will be a pre-conference "Training of the Trainers" workshop all day, the Saturday before the conference. Also, on Sunday morning before the conference will be a pre-conference "advanced tax training" session taught by Jim Briggs, who did the WAFSAA spring training workshops.

For the first time, thanks to Peter Miller and ATAC, the committee was able to accept credit-card payment online for registration fees and dues.

The "Books for Kids" program sponsored by "Willamette Writers", is our local non-profit service program. Attendees are encouraged to bring books to donate to this program which encourages literacy by providing books to disadvantaged children and teenagers in the region. Additional information is available on the website.

We will also have a newcomers business card contest. The newcomer that collects the most business cards will win a free registration to the 2006 Annual Conference. We will also have "Newcomers Bingo" where all newcomers names will be on a scorecard. The conference attendee who gets the most names initialed during the contest will win a prize.

Due to the high level of registrations we anticipate having excess income. Costs were increased when the committee purchased 5 LCD projectors for WASFAA. These projectors will be used at future conferences and training events so WASFAA will not have to borrow or rent them from the host sites or hotels. This is similar to last year's conference purchasing 10 2-way radios for future use.

Site Selection Year End Report

GOALS FOR THE YEAR:

- 1) Locate site for WASFAA Conference 2009
- 2) Locate site for Summer Institute in Southern California 2006
- 3) Locate site for S.I. 2007
- 4) Locate site for Jerry Simms MLI 2005
- 5) Site arrangements for WASFAA E.C. Meetings

GOALS MET :

WASFAA CONFERENCE 2009- Hilton Hotel April 24-29 2009 room rates \$145.00

S.I. 2006 will be held at UCLA June 24-30 2006

S.I. 2007 will be held at Boise State University June 2007

J.S. MLI will be held at The Benson Hotel Portland Or November 5-7 2005 room rates \$99.00

E.C. Meetings were held Silver Cloud- Seattle, WA; Villa Florance San Francisco, CA; Doubletree San Diego, CA

OUTSTANDING ITEMS:

NONE

RECOMMENDATIONS:

Based on responses from the WASFAA survey it was determined that it was more important to have the WASFAA SUMMER INSTITUTE

In locations that were more cost effective instead of moving it around the region. Based on that information ,at this time that would mean Boise State University and The University of Nevada, Reno.

Leonard Walker

Site Selection



Jerry R. Sims Management & Leadership Institute Year-End Report

Co-Chairs

Catherine King-Todd, Thunderbird, The Garvin School
of International Management;
Michael Johnson, NELA

The 2004-2005 goal for the Jerry R. Sims Management & Leadership Institute was:

To provide advanced training to and facilitate networking opportunities for members interested in becoming more effective managers and leaders in their offices, on their campuses, and in professional organizations.

The goal was met with the extensive program set forth for the Jerry R. Sims Management & Leadership Institute and validated by the evaluation results. The Institute provided training for members in soft skill areas as well other shared knowledge presented throughout the program. We made a conscious effort to engage participants in networking opportunities and making connections.

The evaluation results are at the end of this report. Overall, there was high satisfaction with the Institute.

Additional activities:

1. Updates were provided for the Policies & Procedures manual as follows:

(From 5/24/04 updated document)

4-4-J Jerry R. Sims WASFAA Management & Leadership Institute Committee

(Approved name change from Management & Leadership Institute [Committee] to Jerry R. Sims WASFAA Management & Leadership Institute [Committee] on 11/7/03; changed from Advanced Track to Management & Leadership Institute based on suggestion made at 2/12-13/01 Executive Council meeting)

Purpose:

1. Plans and directs the Jerry R Sims WASFAA Management and Leadership Institute.
2. Provide advanced training to members interested in becoming more effective managers and leaders in their offices, on their campuses and in professional organizations.

Responsibilities:

1. Selects a site coordinator and teaching faculty for the Jerry R. Sims WASFAA Management and Leadership Institute (JRS MLI) as required.
2. Selects training topics and coordinates availability of training materials with faculty.
3. Recommends to the Fund Development Committee, as necessary, to include any special items desired for the JRS MLI (such as notepads, pens, raffle prizes, etc.) with their annual fundraising efforts for the Association.
4. Recommends to the Executive Council a JRS MLI budget in accordance with the fiscal goals of the Association.
5. Recommends resident and commuter fees to the Executive Council, for approval, in accordance with the fiscal guidelines for the Association.
6. Provides the Executive Council with written report summarizing the outcome of the event and make recommendations for future JRS MLI events.

Membership:

1. Chairperson(s): appointed by the President and approved by the Executive Council.
 2. Members: Appointed by the President and/or Chairperson.
2. A notebook holding information pertaining to preparing for the JRS MLI and other notes were passed on to the 2005-2006 committee chair at the January 05 meeting.

Recommendations for future Jerry R. Sims Management & Leadership Institutes:

1. Participant size of 25 seems quite manageable and allows for all to engage and be engaged.
2. The November timeframe continues to be preferred.
3. Interactive sessions were extremely appreciated.
4. There may also be a need for other types of training for managers that include regulatory issues. This seems truer for those individuals that have not been in the lead FA position for very long.

Jerry R. Sims MLI Evaluations - 11/2004

<i>Count</i>	<i>Poor</i>				<i>Excellent</i>	
	1	2	3	4	5	N/A
Keynote Session - Managing & Leading in a Time of Change				7	7	1
Session 1 - Inst. Models for Financial Aid Administration				6	8	1
Session 2 - Defining, communicating with, and meeting the needs of customers, consumers, partners & colleagues				5	10	
Session 3 - Office Operations, policies & procedures, & fiscal management				5	10	
Session 4 - Goal setting, long-term and strategic planning				5	9	1
Session 5a - Ethical issues in FA administration breakout				1	7	7
Session 5b-Technological issues in FA administration breakout				4	7	4
Session 5c-Best practices in FA administration breakout				3	9	3
Session 6 - Advanced eligibility and awarding issues				6	9	
Session 7 - Reporting to and monitoring by outside agencies				6	7	2
Session 8 - Participants' Choice Topics				5	9	1
Session 9 - Q&A/roundtable discussion				2	11	2
Session 10 - Management & Leadership Examples: an Interactive Exercise				6	8	1
Session 11 - Professional Growth & career considerations			1	2	10	2
Campus Location			3	4	8	
Campus Arrangement			2	3	10	
Meeting Rooms				4	11	
Lodging		1	2	5	6	1
Dining Facilities		1	1	6	7	
Meals		1	2	5	7	
Breaks			2	7	6	
Info Met Expectations				6	9	
Faculty Preparedness					15	
Career Relevance				2	13	
Group Discussions			1	1	13	
Network Opportunity				4	11	

<i>Percentage</i>	<i>Poor</i>				<i>Excellent</i>	
	1	2	3	4	5	N/A
Keynote Session - Managing & Leading in a Time of Change				47%	47%	7%
Session 1 - Inst. Models for Financial Aid Administration				40%	53%	7%
Session 2 - Defining, communicating with, and meeting the needs of customers, consumers, partners & colleagues				33%	67%	
Session 3 - Office Operations, policies & procedures, & fiscal management				33%	67%	
Session 4 - Goal setting, long-term and strategic planning				33%	60%	7%
Session 5a - Ethical issues in FA administration breakout				7%	47%	47%
Session 5b-Technological issues in FA administration breakout				27%	47%	27%
Session 5c-Best practices in FA administration breakout				20%	60%	20%
Session 6 - Advanced eligibility and awarding issues				40%	60%	
Session 7 - Reporting to and monitoring by outside agencies				40%	47%	13%
Session 8 - Participants' Choice Topics				33%	60%	7%
Session 9 - Q&A/roundtable discussion				13%	73%	13%
Session 10 - Management & Leadership Examples: an Interactive Exercise				40%	53%	7%

Session 11 - Professional Growth & career considerations			7%	13%	67%	13%
Campus Location			20%	27%	53%	
Campus Arrangement			13%	20%	67%	
Meeting Rooms				27%	73%	
Lodging		7%	13%	33%	40%	7%
Dining Facilities		7%	7%	40%	47%	
Meals		7%	13%	33%	47%	
Breaks			13%	47%	40%	
Info Met Expectations				40%	60%	
Faculty Preparedness					100%	
Career Relevance				13%	87%	
Group Discussions			7%	7%	87%	
Network Opportunity				27%	73%	

Session Comments

- Answered some of the questions I had before attending and informed me of areas I hadn't thought about yet.
- Presenters and attendees made the program a success.
- Appreciated the sharing of ideas, the big picture thinking of the faculty, and the fun. Thank you.
- Hats off to the facilitators! The interaction with my colleagues was excellent due to the participation level of everyone involved.
- Although I thought the workshop was going to deal more with how to train staff and work within one's institution, I appreciated everything that was discussed and feel that it was of great benefit to me. It has reinforced some things and helped me to look at some things differently. Life at my school has been GREAT this year! I bought one of those wooden Thai frogs for my Business Manager at the Global Market. Everyone loves it!
- The sessions were great - really got into meaty issues. My suggestion is to continue in that vein and tackle the big complex issues, such as how to use new technologies to our advantage. I also want to know how others refine their processes in order to make the best of their limited resources (always feels as though financial aid is the neglected step child, doesn't it?) :)
- Overall, I found the workshop very informative and look forward to other colleagues from my institution attending. I have told many people about the experience, encouraging them to look into the 2005 MLI Opportunity. Great Job to all of the presenters and THANK YOU.
- I really enjoyed this conference and I especially liked the interactive exercises.
- Great conference. Staff and faculty were wonderful.

Facilities/Food Comments

- The campus was a bit of a trek from the Airport, but it was worth it!
- The food was great and the food service workers were friendly and accommodating. The down side to the food service was the breakfast service because it was a bit slow. Rooms were generally clean and located close enough to the meeting rooms to allow easy access, but also a good stretch of the legs when needed.
- Everything was great and I was even able to stay on my diet because there were so many options in the cafeteria.
- I felt very isolated from the rest of the attendees. Perhaps offering the option of having other attendees in the adjoining rooms would have been nice.

- The facilities were absolutely wonderful - dining, meeting rooms etc. I guess I would not worry about providing so much candy - maybe a few jumping jacks between sessions would keep everyone revved up.
- The location and set up was great for keeping us all centrally located. The breaks were good as they weren't too long or too frequent, which kept us in the proper mode/setting for the great sharing and learning I experienced.

General Overview Comments

- The opportunities for group interaction were great!
- Of course, more time for group discussions and networking is always preferred, but would require lengthening the time. I, for one, would not mind adding some time to the Institute and maybe ending in the evening instead of the early afternoon.
- The size and make-up of the group was conducive to really getting to share with others. I learned so much by visiting over meals and walking around the campus. I also enjoyed the round-table discussion on Best Practices. I picked up some good ideas and was able to share some, too.
- I was so thankful to have a chance to hear about the experiences of the faculty and to network with other Banner schools. That electronics session was invaluable. I learned a lot from shared sessions and would have liked a couple more sessions split up by college type to ask questions. All in all the information, presenters, and networking was excellent, though! Thank you.
- Awesome networking and interaction with the faculty.

Favorite Part

- *Networking and the interactive sessions got the most kudos.*
- Receiving input from several people (instructors and students) on issues. It really helps to see different ways to approach the challenges we face.
- Enjoyed the discussions on technology issues. As a technical person, I enjoy discussing the issues others face and trading ideas on solutions for technical problems.
- Collaboration with other leaders and the big picture thinking.
- The interaction with other participants as well as the instructors. Being able to ask specific questions either during a session or at breaks was an excellent learning experience.
- The opportunity to network with others. The amount of participants was just the right size to give us time to interact and network with one another on a personal level.
- Meeting others and being able to hear their experiences about how they dealt with the issues on their campuses.
- Loved the electronics session as well as having a chance to network with a few people from other private schools that share my issues. The faculty was very experienced and their insights were invaluable. I came to the table with an excellent understanding of financial aid, but I learned a lot at the institute. It is good to see the differing perspectives on aid administration and different ways that offices solve problems.
- Keeping the group together all day and into the evenings was a great bonding/networking experience.
- Enjoyed meeting other Fin. Aid professionals and loved the interactive session as it was an opportunity to work with others and use some of the information that was acquired.

Least Favorite Part

- Session 3: It is a dry subject, which is simply difficult to make exciting.
- I really enjoyed it all. Not having a TV in my room was a bummer but it allowed me time to soak in what I had learned that day.
- Can't really think of a thing.
- The computer break out session was not as useful as I had hoped.
- I really didn't like the accommodations. I felt very isolated and there was nothing near by for entertainment.
- Housing.

NEWSLETTER

Our goals were to get quarterly newsletters.

Use the reports that the committee chairs/ board gave at the EC meetings and edit them into articles.

Had more information about WASFAA - bio. and stats from the membership.

Bought a digital camera so we could incorporate more pictures in the newsletter.

Future goals:

Maybe opening up submissions from all the WASFAA membership.

It is a form of communication to the membership and I strongly would make it a requirement from the state presidents and committee chairs.

Especially the committees that have upcoming events.

It starts out pretty good at the beginning of the year, but for our last issue we always struggle for articles.

Thank you for submitting your articles and making the Newsletter a success. Without your information and your input we wouldn't have this form of communication to our membership.

Kathreen Silva

Pat Peppin



WASFAA Committee Report

Committee: Treasurer-Elect

Meeting Date: Saturday, April 16, 2005

Meeting Location: Portland, OR

Report Type: **Quarterly** **Annual**

Submitted by: Peter Miller

Summary of Activities:

Like past Treasurers Lana is E X C I T E D to hand over the responsibilities of the Treasurer. We were able to get together for a training session during the Elect year which we both found to be of great value.

I've cleared a corner in my office, alerted the mailroom of the incoming mail and am ready to go... at least I think I'm ready to go.

During my time as Treasurer I plan to continue the automation of web transactions, establish a WASFAA credit card policy for purchases, establish an airline mileage account and investigate the automation of reimbursements to Executive Council members.

I also plan to work closely with the Electronic Services Chair and Event Registrars to ensure accurate information online and timely submission of checks to be deposited. Due to the fact that there are no Bank of America branches in Alaska, it may be necessary to review our practices and potentially have Event Registrars make the deposits locally and forward a deposit report to me for recording in QuickBooks. Overtime as our credit card transactions increase this issue may diminish as well.

Fired up and ready to go...



WASFAA Committee Report

Committee: Electronic Services

Meeting Date: Saturday, April 16, 2005

Meeting Location: Portland, OR

Report Type: **Quarterly** **Annual**

Submitted by: Peter Miller, Chair

Summary of Activities:

Time for the changing of the guard... It has been a great pleasure serving WASFAA for the past five years as Chair of Electronic Services. During that time WASFAA has seen a major growth in web presence and use of electronic services. To date, in our inaugural year, we have processed over \$40,000 in credit card transactions via the web. Additionally, 80 jobs announcements have been posted online generating over \$3,300 in sales. In the coming years these numbers will continue to grow.

The website continues to be a hub of activity for WASFAA with daily traffic staying high. This is good news for our sponsors as it means that members are seeing their web banner ads.

The integrated online database facilitates registration and the automation of membership dues and historical data. Event Registrars can easily email all registrants any pertinent information without maintaining separate lists or databases

During the transition meeting I was able to sit down with Selmarie Stacy from Evergreen State College. Selmarie is the incoming Chair for 2005-2006 and I look forward to assisting her with the transition.

Projects on the horizon for Electronic Services - upgrading the Sponsor/Vendor sections of the website and continual improvement of the website.

Thank you for the opportunity to serve.

WASFAA YEAR-END REPORT
2004-2005 FEDERAL ISSUES COMMITTEE

Committee Members

Tami Sato (Chair), Director of Financial Aid
Southern CA College of Optometry/CA
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David Kentiner, Assistant Director
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Vicki Shipley, VP of Government and Industry Relations
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Dawn McCoy, Account Executive
The College Board
DMcCoy@collegeboard.org

Committee Meetings

No in-person meetings but we held three conference call meetings for planning the conference session. Communication was mainly through e-mail messages and attachments.

Goals and Correlating Activities

1. Review pending proposals or bills and respond as necessary
 - Developed a response letter on H.R. 4283
 - Listened to web cast hearing on H.R. 4283
 - Developed a comparison chart for H.R. 4283 and H.R. 4102
 - Reviewed ACE comment letter and attachments.
 - Sent WASFAA letter to support restoring Perkins FCC
 - Reviewed Simplification Study report and recommendations
 - Reviewed testimony of witnesses from hearing on Proprietary Institutions
 - Reviewed house Democrats “New Partnership for America’s Future”
 - Reviewed “A Scan of Our Changing Environment, 2004/2005”
 - Reviewed S.71, College Quality, Affordability, and Diversity Improvement Act”
 - Developed WASFAA Impact Sheet from President Bush’s FY 2006 Budget and RHEA recommendations
2. Submit articles to the WASFAA News newsletter
 - Hearing on Proprietary Institutions
 - Reauthorization---2005? 2006? 2007?
 - Perspectives from the House Committee on Education and the Workforce
 - Impact on President Bush’s FY 2006 Budget Proposals
3. Submit notices or messages to the WASFAA List Serve
 - News affecting international students and visiting scholars
 - FAA Tax Experts?
 - Save Perkins FCC Letter Writing Campaign
 - Ombudsman Information/Campus Crime Survey
 - Phishing and Grant-for-Fee Scams Warning
 - New Website by Federal Financial Literacy and Education Commission
 - Consolidation Deadline for Recent Graduates
 - Pell Grant Loss Under Spending Bill Approved

- Revised Tax Tables for WASFAA States
 - Free Credit Reports for Western States
 - ED Workshop on Managing Audits and Program Reviews
 - Boehner opposes Bush recommendations to change financial aid
 - Upward Bound and Talent Search
4. Submit reports for the WASFAA Executive Council meetings which including current federal issues and updates
 - Reports were provided describing the past activities and planned future activities of the committee were provided at the Seattle, San Francisco and San Diego meetings
 - A summary of current federal issues was included in each report along with the status of pertinent House and Senate bills.
 5. Develop and present a session at the WASFAA Annual Conference
 - We submitted a session proposal entitled “Loan Consolidation: Expected Changes from Reauthorization Action”
 - Working with Gerry VanBooven (NELA) on session “Making Sense of Loan Consolidation—Counseling Students and Expected Reauthorization Changes” with powerpoint presentation and handouts.
 6. Develop information for contacting congressional legislators for the WASFAA web site.
 - Drafted “Let Your Voice Be Heard!” document with guidelines for written and electronic communication, talking points and a sample letter.
 - Have reviewed Capitol Advantage grassroots product and participated in web air conferences/demos.

Other Related Activities

1. Attended the Sallie Mae Forum on Reauthorization Perspectives.
2. Attended the NASFAA Leadership Conference and met with two staff members from the House Committee on Education and the Workforce and the legislative assistant for Congressman McKeon.
3. Participated on the CASFAA Federal Issues conference call meetings.
4. Met with Dallas Martin during a GPIC meeting at the NASFAA offices.

Outstanding Items

1. Develop WASFAA letter opposing elimination of the Perkins Loan Program including the recall of the federal share from existing loans at institutions.
2. Update WASFAA’s position with regard to reauthorization proposals in President Bush’s FY 2006 Budget and new reauthorization bills introduced in the 109th Congress

Recommendations

1. Attempt to have committee members from all eight WASFAA states. Possibly coordinate with the States chair if they have a federal issues committee.
2. Continue to use the WASFAA list serve and newsletter as a good communication mode to WASFAA members.
3. Per Strategic Plan meetings, we need to define WASFAA’s advocacy role in the Western region. Is it possible to speak for the whole region? Should the advocacy role be to inform and facilitate members and students to provide their input and comments directly to their legislative representatives?

2004-05 WASFAA Committee Year-End Report

Committee: Strategic Planning

Chair/Co-Chairs (Name, College or Employer, Address, Phone, Fax, Email):

Dr. Steve Herndon
Senior Division Director
University Services Division I:
Office of Financial Aid & Scholarships
Disability Services Office
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Committee Members (Name, College or Employer, State):

Jim White, Seattle University, WA
Kate Peterson, Oregon State University, OR
Kay Soltis, Pacific Lutheran University, WA
Kathy Anderson, CSU - Northridge, CA
Lana Walter, Northwest University, WA
Peter Miller, Alaska Pacific University, AK
Frank Silva, University of Hawaii at Manoa, HI
Catherine King-Todd, Thunderbird – The Garvin School, AZ

Goals:

Specific goals of the strategic planning effort included the following:

- Obtain quantitative and qualitative data through an online Membership Survey to better understand perceptions of WASFAA's past performance, membership needs, interests, and perspective on future priorities for the Association;
- Plan, prepare for and conduct planning sessions with WASFAA's Strategic Planning Committee and Executive Council to interpret findings, discuss and confirm issues, and set priorities, goals and strategies;
- Develop a Strategic Plan document and supporting materials to guide the Association for the next five years.

Activities:

During 2004-05, WASFAA launched a formal process to develop a Strategic Plan to support the Association in identifying priorities, aligning current and future activities with those priorities, and allocating resources effectively in order to achieve the Association's Vision and Mission.

The Association's President-Elect was charged with establishing and leading the process of developing a five-year Strategic Plan for the Association. In an effort to develop an appropriate and effective process for WASFAA, and in the hopes of minimizing the cost of the project, considerable time and effort was put into researching how the process should progress, and in developing a survey tool that could be used to obtain membership input into the process.

An outcome of this effort was the recommendation to Executive Council that WASFAA seek the assistance of a professional consultant to help facilitate and guide the strategic planning process. This would help to add content expertise and ensure that all appropriate perspectives, people and issues are considered and included in the Association's planning efforts. In November of 2004, a contract was secured with Gayle Northrop, of Northrop Nonprofit Consulting, to serve as a professional consultant for WASFAA to assist with the strategic planning process.

Considerable work had already been completed by members of the 2002-03 Executive Council and the 2004-05 Strategic Planning Committee to lay the groundwork for a thorough and well thought-out planning process and final document. Consequently, the primary objective of the strategic planning effort this year was to build upon and leverage the work that had already been done to develop a Strategic Plan that will guide the important work of WASFAA for the next five years.

As part of the strategic planning process, the Executive Council commissioned the development and administration of a Membership Services Survey. The purpose of the survey was to gain a greater understanding of the current activities, strengths and weaknesses of the Association from the perspective of the Association's membership.

The online survey instrument was developed with input from a variety of stakeholders, including members of the Strategic Planning Committee (comprised of the Association President, President-Elect, Past-President, Vice President, Secretary, Treasurer, Treasurer-Elect, and Representative at Large for Ethnic Diversity) and other invited members.

The survey was open to respondents from November 30, 2004 through January 7, 2005. While survey completion was voluntary, an incentive was used (a random drawing to receive one of ten \$50 gift certificates to Amazon.com) to encourage membership participation in the survey.

The specific objectives of WASFAA's 2004 Membership Services Survey were to:

- Gain a greater understanding of WASFAA's membership in terms of demographic data;
- Gather information to better understand the needs and interests of WASFAA's membership;

- Gather information for use in developing the Association's 2005 – 2010 Strategic Plan;
- Determine how well WASFAA has performed in the past in serving its members, and develop a baseline of data against which to measure future performance; and
- Provide WASFAA leadership with the information needed to make well-informed decisions to better serve its membership.

The survey instrument was developed with input from a variety of WASFAA leaders and members. The process involved extensive communication as the planning group identified survey topics, developed and refined survey questions, tested the survey instrument, and planned how to encourage members to complete the survey. The survey development process was an excellent example of pulling together a team of individuals from across the region in an effort to achieve a common goal.

The survey was comprised of 46 questions falling into six categories: Demographics, Communication, Training, Advocacy, Association Services, and General Information. Both multiple choice and open-ended response questions were used in the survey. While survey responses were kept confidential, respondents were invited to provide their names and email addresses if they wished to provide more feedback to WASFAA, to be contacted directly by someone from WASFAA, or to participate in the incentive drawing for completing the survey.

The survey was made available via the internet on the survey host's website, www.surveymonkey.com. WASFAA's listserv, website and direct communications to the Executive Council members and Committee Chairs were all utilized to communicate with members about the goals of the survey and to encourage them to participate in the survey process. In addition, the Presidents of each of the state associations within the western region were asked to post information on their respective state's listservs concerning the availability of the survey.

Of the approximately 1,176 WASFAA members at the time, 186 or 16% completed the survey as of January 7, 2005, when the survey was closed. Detailed findings, conclusions and recommendations from the survey are contained in the report titled, "WASFAA 2004 Membership Services Survey Final Report," prepared by Gayle Northrop, January 2005, which was presented to Executive Council at the January 27-28, 2005 meeting in San Diego. At that meeting, Executive Council recommended scheduling a separate Strategic Planning Meeting, in conjunction with the Transition Meeting, in order to devote an entire day to advancing the strategic planning process. It was decided to combine the 2004-05 Strategic Planning Committee with those members selected for 2005-06 for this meeting.

Detailed notes were produced from the January Executive Council meeting pertaining to the strategic planning dialogue and shared with the invitees to the full-day Strategic Planning Meeting scheduled for March 15, 2005, in San Diego. Invitees were also asked

to read the NASFAA report titled, "A Scan of Our Changing Environment, 2004-05," and complete a brief seven question WASFAA Strengths, Weaknesses, Opportunities, and Threats (SWOT) update in preparation for the meeting. Eleven invitees were able to complete the SWOT update. A summary of their responses was provided to the participants in preparation for the meeting.

Detailed notes were taken at the Strategic Planning meeting of March 15 and were presented to the Transition Meeting participants on the following day. Notes from the Transition Meeting dialogue concerning strategic planning were also prepared. These notes focused on the SWOT analysis; a review of the WASFAA mission statement; discussion of the creation of an appropriate "tagline"; core values, which centered around advocacy, inclusiveness, collaboration, and professional growth & development; discussion of goals; and determining the next steps in the strategic planning process. Both sets of notes from the March 15 Strategic Planning and March 16 Transition meetings were subsequently shared with participants.

The next steps in the planning process that were agreed upon at the Transition Meeting include:

- 1) each 2005-06 WASFAA officer and committee chair/co-chair will start developing goals for the year that link with the strategic plan goals; and
- 2) Gayle Northrop and Steve Herndon will develop and distribute to participants an outline for the strategic plan document, and more specifics regarding the timing of the next steps in the planning process.

These two steps will be completed prior to the first scheduled meeting of the 2005-06 WASFAA Executive Council and Committee Chairs/Co-Chairs scheduled for June 16-17, 2005, in Reno, NV.

Approved Budget and Actual Expenditures:

\$9,000 has been budgeted for the WASFAA strategic planning effort for FY 2005. As of the March 10, 2005, WASFAA Treasurer's report, \$731.14 has been expended. These expenditures are in accordance with the contract negotiated between WASFAA and Gayle Northrop, of Northrop Nonprofit Consulting, the WASFAA strategic planning consultant.

Suggestions for 2005-06 Committee Chair/Co-Chair Successor:

Suggestions for my 2005-06 Committee Co-Chair successors include:

- 1) continue to work with the WASFAA strategic planning consultant to develop an appropriate content and structure for the WASFAA Strategic Plan;
- 2) develop specific, measurable, aggressive, realistic, time/dated (SMART) objectives for each of the WASFAA goals identified at the

March 16, 2005, Transition Meeting, along with key activities to support each goal, in order to finalize and operationalize the WASFAA five-year strategic plan; and

- 3) work with the Fiscal Planning Committee Chair in finalizing a WASFAA Investment Policy in conjunction with the five-year strategic plan.

Year-End Committee Report for Fund Development
Submitted by Judy Saling Field

Committee: Judy Saling Field, Theresa Bosworth, Brooke Mitts

Goals:

1. Maintain or exceed previous year's level of support through tiered sponsorship.
2. Provide updated online forms in early December.
3. Maintain up-to-date contact information.
4. Ensure that vendors get the benefits for their sponsorship.

1. The 2004-05 year was very successful for WASFAA Fund Development and 2005-06 continues in that mode. We have many generous "partners" to thank for their participation in sponsoring our many training events. At this date, funds coming into the organization through fund development are:

Sponsorship	\$ 73,461	
Exhibitor fees	76,950	(57 booths paid,+1complimentary, 1 part of sponsorship)
Conference Program	8,800	
Newsletter	<u>10,800</u>	
Total	\$170,011	

All pledges have been met and there are no outstanding monies due.

2. Most forms were online by early December. Conference Exhibitor information was available early February.
3. Every effort has been made to remain current with contacts for each vendor. The year started with some vendors being unable to contact me via email. It was determined that the new email software security at the University of Oregon recognized vendors who sent email from one server, but received emails at another to be spammers. Without any way to identify each vendor that this might affect, the University allowed the removal of all filters from my email. This presents other problems, but I do feel confident that vendors are able to contact me.
4. An extensive spreadsheet listing sponsor benefits will help us to track them. Signs are already made, well in advance of training events, and will return to possession of Fund Development throughout the year. Signs and small easels will be retrieved after conference so that there is no need to replace them annually.

Our goal for 2005 is to develop a webpage(s) rather than updating pdf files. This will allow for more in-depth information for vendors and continue to make our processes smoother by allowing submission of forms similar to the way registration currently works.

Memorandum

To: Jim White, WASFAA President
FROM: Kay W. Soltis, WASFAA Fiscal Planning Committee
SUBJECT: Year End Report
DATE: April 7, 2005

Committee Members: Kay Soltis, Jim White, Kate Peterson, Steve Herndon, Lana Walter, Peter Miller, Judy Saling Field, Katie Anderson, Theresa Bosworth

Committee Goals:

- 1) To make fiscally sound recommendations to the Executive Council regarding the financial affairs of the Association.
- 2) To develop effective policies regarding the fiscal-related activities of the Association.

Committee Accomplishments during 2004-05:

- 1) The committee developed a schedule for short-term investment of cash. Treasury Bills were converted to Certificates of Deposit and now are strategically set for maturity at intervals that more closely coincide with times that require cash availability to the association.
- 2) Developed travel reimbursement policy that more accurately reflects the travel needs of the Executive Council and committee members of the association.
- 3) Developed an Inventory of the Association's Equipment and Assets that will be maintained by the Treasurer of the Association.
- 4) Developed an initial Long Term Investment Plan for the Association
- 5) Provided draft of 2005 budget and subsequent approval by EC

Overall, the year has been very successful. All of the goals established were accomplished. The committee recommended or set policy and procedures to ensure the financial health of the Association, however, it should be noted that Fiscal Planning Committee recommends regular review of the policies and Investment Plan.

Respectfully,
Kay W. Soltis, Chair



WASFAA Membership Committee Year-End Report for 2004-5

Wendy Olson, Chair

Goals:

- Increase membership
- Learn how the ATAC membership/invoice/payment system works
- Clean up records in the database
- Contact those who had outstanding invoices and request payment
- Design an on-site registration form for other committees to use
- Develop a statement for website that explains the benefits of membership
- Provide the newsletter with membership-related articles
- Provide the president with monthly membership reports

Activities to meet goals: All of the above goals were met by activities that are pretty self-explanatory. In addition to the activities listed above the following activities were performed.

- Reviewed with the executive council the membership statistics and what the terms “associate” and “active” membership means in the Bylaws
- Referred to and update the policies and procedures manual for WASFAA EC
- Researched and reported what happens to volunteer information in the ATAC system
- Had listserv explanation added to membership information page
- Provided Years of Service data to president

Outstanding items:

- Research with other regional organizations the benefits of institutional membership versus individual membership

Recommendations for the next year:

- Keep working to maintain clean data and reduce the number of duplicate invoices

To: WASFAA Executive Council
From: Peggy Crawford 2004-2005 Graduate Professional Chair
Date: 4/16/05
Re: 2004-2005 WASFAA Graduate/Professional Report-Portland, OR

►The 2004 Graduate/Professional Committee goals:

Goal 1: Include Graduate/Professional Sessions on the conference agenda

Accomplished:

- a. An information session has been accepted by the WASFAA program committee and will be included on the WASFAA 2005 agenda as the G/P session. The presentation will be followed by an open question and answer time for attendees.
- b. Suggestions made by members are being included in the WASFAA session

Goal 2: Submit articles for the WASFAA Newsletter

Accomplished:

- a. Requested state presidents to submit a request for article via their state list serves
- b. Invited GP administrators to allow a "spotlight" article-no response

Goal 3: Establish a committee

Accomplished:

- a. Asked state presidents and other executive council members recommend individuals from each state that may be interested in participating on the committee
- b. Recommended Sheryl Reinschmidt from AFI Conservatory for the 2005 chair
- c. Requested state presidents to submit a request for suggestions via their state list serves and newsletters

Goal 4: Establish a Graduate/Professional budget

Accomplished:

- a. I estimate the following budget for the 2005 G/P committee based on in kind contributions of 2004.
Travel for four meetings: \$1,000
Hotel: \$600-\$700
Food: \$100-\$150

Goal 5: Submit reports to the executive council at regularly scheduled meetings

Accomplished:

- a. Reports were submitted at each meeting.

Recommendations for the next committee chair:

- a. Continue to build interest and participation among WASFAA members
- b. Continue discussion with the WASFAA states and NASFAA G/P representatives to build a stronger connection and relationship between the segments. I would recommend having a representative from each state on the WASFAA committee and a representative from the WASFAA G/P serve on the NASFAA G/P committee.

► News from NASFAA

NASFAA's Graduate and Professional committee and Access Group will be co-sponsoring a pre-conference symposium in New York. - Participants will learn basic planning and debt management terminology and will be able to direct students to appropriate resources for further information and education.

<http://www.NASFAA.org/publications/2005/ctgpicsymposium032905.html>

► Reauthorization

Reauthorization continues to be unresolved. One of the issues getting in the way of reauthorization is consolidation. Now schools, lenders and borrowers are looking for clarification about what "in school" actually means and whether borrowers can request an earlier repayment start, which will allow them to consolidate at the current lower rates.

The links below will connect Chronicle subscribers to two of many discussions about consolidations:

[Combatants Alter Tactics in Fight Over Student-Loan Consolidation](#)

By STEPHEN BURD
(Government & Politics)

...Combatants Alter Tactics in Fight Over Student-Loan **Consolidation** With interest rates expected to rise in July, loan industry pushes for change this year Table: Alternative approaches to refinancing student loans Washington ... ([Find similar](#))
<http://chronicle.com/weekly/v51/i30/30a03401.htm>

REP. PETRI OFFERS COMPROMISE ON VARIABLE CONSOLIDATION LOAN RATES
Republicans' goal to change consolidation loans from a fixed to a variable interest rate in the reauthorization of the Higher Education Act (HEA) has been highly contested by Democrats. The controversial issue is one of the reasons that Congress has been unable to reauthorize the HEA and seems unlikely to pass the legislation this year. In an attempt to compromise on the issue, Thomas Petri (R-WI) has proposed letting students choose between a variable rate and a slightly higher fixed rate, "The Chronicle of Higher Education" reported. Both variable and fixed rates would be capped at 8.25 percent and fixed rates would be based on long-term Treasury estimates. Petri claims that his plan to make a higher fixed rate combined with another provision to eliminate some "excess" lender subsidies will save the government money, according to "The Chronicle" article. Petri also said that lawmakers from both sides of the aisle are interested in his proposal. Some loan consolidation companies endorse the legislation because interest rates are expected to increase to more than 5 percent on July 1 and increase more in the coming years. Student advocates criticized the plan for offering students a higher fixed rate than they are eligible for today. "The Chronicle" article is available to subscribers, online at <http://chronicle.com/prm/weekly/v51/i30/30a03401.htm>

To: WASFAA Executive Council

From: Don Black 2004-2005 Training Committee Chair

Date: April 17, 2005

Re: Training Committee Goals, Committee Members and Report

- The purpose of the committee is to identify training needs within the region and work with the state associations and NASFAA to ensure that these needs are met.
- The following were committee member for the 2004-2005 year:
 - Gai McCune, Idaho State University, ID
 - Connie Barton, Lassen Community College, CA
 - Gilda Maldonado, San Diego Mesa College, CA
 - Marianna Deeken, US Dept of Education
 - Jacquie Carroll, University of Phoenix, NV
 - Veronica Garcia, Pima Community College, AZ
- Specific Goals for the 2004-2005 committee include:

- Goal 1: Provide expanded training opportunities to the WASFAA Membership.

- The Training Committee accomplished this goal as follows

WASFAA Training 04-05

Event	Number of Locations	People Served	New Members	Average # Per Location
Fall NASFAA Training	14	337	159	24
Spring Tax Training	8	313	222	39
Pre Conference Event	1	35		35
Grand Totals	23	685	381	30

- Goal 2: Develop quality trainers in the WASFAA Region.
 - The committee accomplished this goal by sending committee members to the training of the trainers provided by NASFAA in Washington DC as well as by holding a pre-conference event titled Becoming a Star Trainer where 35 people received professional development on being a trainer.
- Goal 3: Solicit input from membership regarding training needs and communicate information to appropriate parties.
 - The training committee provided evaluations forms for the majority of training events. Many members provided good feedback. This goal must continue to be focused on to provide more meaningful and useful data to help future training inniatives.



WASFAA Committee Report

Committee: Ethnic Diversity Action Committee

Meeting Date: 04/16/2005 **Meeting Location:** Portland, Oregon

Report Type: **Quarterly** **Annual**

Submitted by: Frank Silva

Summary of Activities:

We have had a full year that primarily focused on the awarding of scholarships and diversity presentations at the Oregon State Conference and the Pacific Financial Aid Association Annual Conference.

Our year will close out with a meeting prior to the WASFAA Conference and our roundtable discussion with WASFAA members regarding their experiences in building diversity and multi-cultural awareness through out our region.

It has been rewarding to have had an opportunity to invite and meet new and tenured WASFAA members through the EDAC Scholarship program.

The EDAC Scholarship Application for the 2005 Summer Institute June 5 to 10 at the University of Nevada, Reno is available on the web site and has a May 4, 2005 deadline.

The following is a listing of EDAC Scholarship winners:

Summer Institute 2004

Susan Godoy, Melvenia Tang, Helen Longao, and Lorraine Morales

Jerry Sims MLI 2004

Angelina Corrales

WASFAA 2005

Karla Chantaniyom, Debbie Golden Davis, Frankie Everett, and Teresa Romero

Finally, I would like to extend my thanks to Jacqueline Brathwaite, April Campbell, Kathy Colasurdo, Yvonne Hicks, Pat Peppin, and Luhui Whitebear for serving WASFAA as members of the 2004-2005 Ethnic Diversity Action Committee.

Respectfully Submitted,

Frank Silva, 2004-2005 Ethnic Diversity Action Committee Chairperson and WASFAA Representative At Large

WASFAA SUMMER INSTITUTE 2005
UNIVERSITY OF NEVADA, RENO
JUNE 5 – 10, 2005

Executive Council Report
April 16, 2005

My apology for not being able to attend the transition meeting. A lot has happened since my last report.

We had our first meeting in Reno, and worked out the sessions to be offered and how much time is needed for each. We are offering much of what has been taught in the past, but have made some changes:

There will be concurrent Pell Grant sessions – one for traditional academic years and one for non-traditional.

We have added a session on Ethics in the Financial Aid Office (this should be a good training tool for the newbies).

Because EC will not be meeting at the SI, the formal banquet has been changed to a get-together in a private room at the Student Union. David Tolman created a “Who Wants To Be A Millionaire” type game that should be lots of fun. We’ll play that the first hour, and then Leonard has gotten us a DJ for the remaining time. We’ll have a bar and finger food.

I have attached a copy of the sessions, times (thanks to Jack Edwards for helping me with that part) and who is teaching.

With the help of Kay Soltis and Nick Valdivia’s wife (Elizabeth), we have secured a company that will be able to burn the Core onto a disc for us. In addition, they will be able to have the SI logo embossed on it. These can then be “stuffed” into the portfolio giveaway.

The web has been updated with the list of sessions being offered. I have gotten MANY phone calls regarding when the first session begins on Sunday and when the last one ends on Friday. I sent an email to Peter Miller (who graciously forwarded it to the new Web People) to have the information posted on the web.

Also many people have asked about scholarships. The Ethnic Diversity scholarship application has been added to the web. Do the state presidents want to do the same with theirs?

I sent an email to Steve and Jim requesting that we name a scholarship in the name of Sr. Dale. Jim let me know that there has been some talk about renaming the SI to honor her. Since I wouldn’t be involved with SI if it wasn’t for Sr. Dale, I’m a HUGE supporter of this.

Jack Millis
April 13, 2005

**WASFAA
Treasurer's Report
Fiscal Planning & Executive Council
April 16, 2005**

1) As of April 9, 2005 the current WASFAA Operating account (checking) balance = \$67,867.23 The current WASFAA Maximizer account balance = \$187,412.22. The total checking accounts balance = \$252,279.45.

2) WASFAA owns two Treasury Bills and four Certificates of Deposit (Bank of America):

Treasury Bill 912795SN2	\$75,000;	will mature on 05/05.
Treasury Bill 912795VF5	\$75,000;	will mature on 07/05.
Certificate of Deposit #1	\$75,000;	will mature on 08/05.
Certificate of Deposit #2.....	\$75,000;	will mature on 11/05.
Certificate of Deposit #3.....	\$75,000;	will mature on 12/05.
Certificate of Deposit #4.....	\$50,000;	will mature on 02/06.
Total	\$425,000	

3) The most recent quarterly Vanguard Account statement is 3/31/05. The first account started with \$150,000 in early February, 2000. The second account started with \$50,500 in May, 2000. The Vanguard Accounts have fluctuated with the “market” and the overall value has decreased. Both accounts are once again increasing but have not reached the original value of a combined total of \$200,500. Currently the first account is valued at \$137,502.84 and the second account is valued at \$41,804.08 for a total value of \$179,306.92.

4) Attached is the approved WASFAA 2005 budget which is for our fiscal year which is January 1st to December 31st. Note: the WASFAA membership year is from May 1st to April 30th.

5) WASFAA is working with Gayle Hoshstrasser, from Bank of America, on banking strategies, WASFAA investments, and on-line banking.

6) Jordan & Company has completed for WASFAA the “2004 Federal Return of Organization Exempt from Income Tax” and the “2004 California Exempt Organization Annual Information Return”. Jordan & Company has completed the independent accountant’s report of WASFAA fiscal procedures for the two years ended December 31, 2004. The report is attached for your review.

Submitted by Lana Walter, WASFAA Treasurer

Western Association of Financial Aid Administrators
Balance Sheet
As of April 9, 2005

	<u>Apr 9, 05</u>
ASSETS	
Current Assets	
Checking/Savings	
Maximizer Account	187,412.22
WASFAA OPER	64,867.23
Total Checking/Savings	<u>252,279.45</u>
Total Current Assets	252,279.45
Other Assets	
CD Bank of America	75,000.00
CD Bank of America #2	75,000.00
CD Bank of America #3	75,000.00
CD Bank of America #4	50,000.00
Treasury Account 912795SN2	75,000.00
Treasury Account 912795VF5	75,000.00
Vanguard Account 9939911821	
Van. 9939911821 gain/loss	-12,497.16
Vanguard Account 9939911821 - Other	150,000.00
Total Vanguard Account 9939911821	<u>137,502.84</u>
Vanguard Memorial Ac 9942091149	
Van. Mem. 9942091149 gain/loss	-8,695.92
Vanguard Memorial Ac 9942091149 - Other	50,500.00
Total Vanguard Memorial Ac 9942091149	<u>41,804.08</u>
Total Other Assets	<u>604,306.92</u>
TOTAL ASSETS	<u><u>856,586.37</u></u>
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	464,693.76
Retained Earnings	167,753.25
Net Income	224,139.36
Total Equity	<u>856,586.37</u>
TOTAL LIABILITIES & EQUITY	<u><u>856,586.37</u></u>

Western Association of Financial Aid Administrators
Budget vs. Actual
January 1 through April 9, 2005

	<u>Jan 1 - Apr 9, 05</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
A R Interest				
CD Interest	620.95			
Maximizer Interest	310.21	500.00	-189.79	62.04%
Operating Acct Interest	30.90	250.00	-219.10	12.36%
Treasury Interest	970.67	3,650.00	-2,679.33	26.59%
Vanguard Dividend	484.17	600.00	-115.83	80.7%
Total A R Interest	2,416.90	5,000.00	-2,583.10	48.34%
Conference 2004				
Conf. Reg. 2004	470.00			
Total Conference 2004	470.00			
Conference 2005				
Conf. Reg 2005	119,910.00			
Conference 2005 - Other	0.00	112,425.00	-112,425.00	0.0%
Total Conference 2005	119,910.00	112,425.00	7,485.00	106.66%
Dues Income				
0405 Dues	1,120.00			
0506 Dues	23,900.00	40,000.00	-16,100.00	59.75%
Total Dues Income	25,020.00	40,000.00	-14,980.00	62.55%
Fund Develop.				
Conf Booth	74,250.00			
Conf Program Ad	7,600.00			
General Contribution	73,461.00			
Mailing Labels	150.00			
Newsletter	11,600.00			
Fund Develop. - Other	0.00	140,000.00	-140,000.00	0.0%
Total Fund Develop.	167,061.00	140,000.00	27,061.00	119.33%
Job Links	960.00	2,160.00	-1,200.00	44.44%
MLI - Income				
04 MLI Income	60.00			
05 MLI Income	0.00	20,250.00	-20,250.00	0.0%
Total MLI - Income	60.00	20,250.00	-20,190.00	0.3%
Prior Year Income	0.00	42,135.00	-42,135.00	0.0%
SI - Income				
05 SI Income	0.00	60,725.00	-60,725.00	0.0%
Total SI - Income	0.00	60,725.00	-60,725.00	0.0%
Training - Income	2,670.00	21,500.00	-18,830.00	12.42%
Total Income	318,567.90	444,195.00	-125,627.10	71.72%
Expense				
Awards Comm	0.00	2,000.00	-2,000.00	0.0%
Conference 05				

Western Association of Financial Aid Administrators

Budget vs. Actual

January 1 through April 9, 2005

	<u>Jan 1 - Apr 9, 05</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Conf reg fee/pres&chair	0.00	780.00	-780.00	0.0%
Conference 05 - Other	17,484.78	104,950.00	-87,465.22	16.66%
Total Conference 05	17,484.78	105,730.00	-88,245.22	16.54%
Conference 06	0.00	10,000.00	-10,000.00	0.0%
EDAC	0.00	6,981.00	-6,981.00	0.0%
Electronic Services	945.00	6,000.00	-5,055.00	15.75%
Executive Council	13,635.96	50,000.00	-36,364.04	27.27%
Federal Relations	0.00	250.00	-250.00	0.0%
Fiscal Planning	28.02	3,000.00	-2,971.98	0.93%
Fund Dev. Com	2,102.50	5,000.00	-2,897.50	42.05%
General Adminst	3,249.18	4,800.00	-1,550.82	67.69%
Go Emerchant	1,334.01	2,400.00	-1,065.99	55.58%
Historical Arch	200.50	750.00	-549.50	26.73%
Legal,Acct,Bond	1,542.00	2,200.00	-658.00	70.09%
Membership	0.00	100.00	-100.00	0.0%
MLI - Expense				
05 MLI Expense	835.00	16,000.00	-15,165.00	5.22%
Total MLI - Expense	835.00	16,000.00	-15,165.00	5.22%
NASFAA Board	0.00	2,500.00	-2,500.00	0.0%
Newsletter	425.00	4,000.00	-3,575.00	10.63%
Presidential Fund	0.00	2,400.00	-2,400.00	0.0%
Research	0.00	0.00	0.00	0.0%
Restoration Asset Reserves	0.00	17,109.00	-17,109.00	0.0%
Scholarships				
EDAC Annual Conference	2,732.51	3,000.00	-267.49	91.08%
EDAC MLI	0.00	3,000.00	-3,000.00	0.0%
EDAC Summer Institute	0.00	3,000.00	-3,000.00	0.0%
Sch Conference	0.00	8,000.00	-8,000.00	0.0%
Sch MLI	0.00	5,400.00	-5,400.00	0.0%
Total Scholarships	2,732.51	22,400.00	-19,667.49	12.2%
SI - Expense				
05 SI Expense	2,944.18	58,000.00	-55,055.82	5.08%
06 SI Expense	2,000.00	2,500.00	-500.00	80.0%
Total SI - Expense	4,944.18	60,500.00	-55,555.82	8.17%
Site Selection	0.00	700.00	-700.00	0.0%
State Projects	0.00	0.00	0.00	0.0%
State-Othr Meet	4,591.53	7,300.00	-2,708.47	62.9%
Strategic Planning	897.42	9,000.00	-8,102.58	9.97%
Training - Expense	1,616.25	69,625.00	-68,008.75	2.32%
Transition Meeting	18,725.84	12,500.00	6,225.84	149.81%
Treasurer Fund	0.00	1,200.00	-1,200.00	0.0%
WASFAA Member Gift	0.00	19,750.00	-19,750.00	0.0%
Total Expense	75,289.68	444,195.00	-368,905.32	16.95%
Net Income	243,278.22	0.00	243,278.22	100.0%

PacFAA update – Short and sweet!
April 2005

Aloha All,

It is that time of year that we bid farewell to our visiting whales. They've had a relaxing winter, are well fed and in good spirits. The young ones have grown almost double in size and are now ready for the long voyage across the Pacific. We've enjoyed their company and entertainment this season and now yield their care and protection to our Alaska colleagues.

PacFAA Elections

Elections have been completed and results announced! Congratulations to the following individuals who will assume the PacFAA leadership on May 01, 2005:

President - Jeff Scofield, University of Hawaii – Hilo
President Elect – Jannine Oyama, Honolulu CC
Vice President – Catherine Ganung, HPU
Treasurer – Jo Stenberg, Hawaii Business College
Secretary – Lori Nakata, University of Hawaii – Manoa
Treasurer Elect – Terry Shima, Travel Institute of the Pacific

Spring Conference – April 3-4, 2005



And what a conference it was! PacFAA celebrated its 30th anniversary by holding our first ever Spring Conference on a neighbor Island – Maui (No Ka Oi). The conference committee did a magnificent job in presenting a full program of activities and interest sessions reflecting our conference theme – **“A Time for Reflection...Celebrating 30 Years of PacFAA Service.”** The conference opened with a keynote address delivered by Dr. Dallas Martin, NASFAA President, reflecting on how far our industry has come in the last thirty years and the challenges we will face as we move forward. The conference closed with the annual PacFAA business meeting where Lorraine Teniya, USA Funds, was presented with a life time achievement award for 30 years of continued service to PacFAA. In between the opening and closing - the food was great, sessions were informative and the setting was awesome! Congratulations to the conference committee: Paula Purdy (Kamehameha Schools), Cathy Bio (Maui Community College) and Jannine Oyama (Honolulu Community College) on a fantastic conference! Mahalo Nui.

Aloooooooooooooha!!

My sincerest Aloha to all of you. It has been my pleasure to share your company this year. I've had the opportunity to work with some wonderful people who have contributed to making this a very productive and enjoyable year.

Aloha Nui,

Frank Green
2004/2005 PacFAA President
Soon to be 'Past President' and the Wise Old Guru

2004-05 WASFAA Awards Committee Final Report

April 16, 2005

Committee Members

Kathy Campbell, Chemeketa Community College, Chair
Janet Cantelon, University of Washington, Member
Mona Concha-Buckheart, Truckee Meadows Community College, Member
Pam Doerner, University of Alaska, Anchorage, Member
Frank Green, Travel Institute of the Pacific, Member
James Martin, Idaho State University, Member
Lupita Murphy, Pima Community College, Member
Susan Murphy, University of San Francisco, Member
Emilio Vejlil, Oregon State University, Member

Goals:

- Seek representation on the committee from the states in the WASFAA region through the state presidents. Committee meetings will take place via e-mail and conference calls.
- Provide recognition for persons who have made a significant contribution to WASFAA or the financial aid profession. Currently established awards for this purpose are:
 - a) Meritorious Achievement Award
 - b) Distinguished Service Award
 - c) Lifetime Membership Award
 - d) Honorary Membership
 - e) Other awards as directed by the Executive Council, President or recommended by the Awards Committee
- Recommendations for the award recipients will be made to the Executive Council or President by the Winter meeting.
- Award recipients will be reported to the Newsletter Editor, Historical Archives and the Electronic Services Committee Chair.

Summary of Activities

- Sent a request to Awards Committee members asking for nominations for Meritorious Achievement, Distinguished Service, Lifetime Membership and Honorary Membership Awards.
- Sent a request to all WASFAA members asking for nominations for Meritorious Achievement, Distinguished Service, Lifetime Membership and Honorary Membership Awards.
- Developed a list of Award Nominees for Executive Council for discussion and approval which included information about all WASFAA award history for all nominees.
- Worked with Amtrophies in Bellvue, WA to engrave gavel with name of incoming president and for plaques for awards for conference.
- Produced certificates for all committee members for conference.
- After the conference names of award winners will be submitted to the Newsletter Editor, Historical Archives Chair and Electronic Services Chair.
- Forwarded spreadsheet of WASFAA scholarship applications for the Jerry R. Sims Management Leadership Institute and WASFAA Conference to the state presidents for selection.
- Responded to all applicants to congratulate them on being selected or to encourage them to continue to apply for scholarships in the future.

Recommendations for the next committee chair

- Explore creating a new award for an up-and-coming newbie to WASFAA to develop and encourage future potential in the association.
- Explore finding a way to recognize long term members in the profession. Some states recognize 10/20/30 year employees during their conference. One other association recognizes members at 25 year (quarter century).
- Explore giving scholarship money to the states to award on behalf of WASFAA instead of doing it with the Awards Committee. This would eliminate confusion in the states where they also are giving scholarships.
- Lead a discussion at Executive Council regarding the practice of including current EC members or not as award nominees.

WASFAA Committee Report

Kate Bligh
Historical Archives
Year End Report
April 16, 2005

Historical archives accomplished the final task established when I assumed the responsibility for this committee in 1993. All documents housed in the archives were scanned into Adobe format and copies onto CD-ROM.

At the same time, EdFund identified that they could no longer house the paper files we still maintain. WASFAA decided to rent a storage unit within which paper archives are kept, along with other materials and equipment WASFAA owns.

In the first of the year 2005, all archives were moved to Lacey, Washington. While the storage unit is small, it easily accommodates WASFAA's needs. The unit has elevator access (paper is heavy!) and is climate controlled. The monthly rent is \$59. When a new chair of archives assumes this position, WASFAA can decide if the records and inventory need to be moved to another location or continue to be housed in this location.

Goals for 2005-06:

1. Update the History of WASFAA
2. Duplicate the CD-ROMs
3. Copy current records to CD-ROM
4. Transition archives to a new chair for 2006-07